FLORIDA THEATRE CONFERENCE
COMMUNITY THEATRE DIVISION
PLAY FESTIVAL REGISTRATION

All registration forms must be received in the FTC office by October 1st. Late registrations will be accepted through October 15th, however a late penalty will be assessed.

Rules and Regulations

The Florida Theatre Conference *Community Theatre Play Festival* follows the latest available version of rules and regulations as set forth by the American Association of Community Theatre's AACTFest. A complete copy of those regulations can be downloaded at http://www.aact.org/aactfest/handbook.html.

The Board of Directors of the Florida Theatre Conference has adopted these additional rules and regulations to help provide you and your staff a safe theatre experience while at Santa Fe College.

Groups must adhere to the regulations of the state fire codes.

Special lighting effects are allowed within the limitations for the place of performance, and the equipment provided by Santa Fe College and the FTC. These limitations are listed in the E Auditorium Theatre Technical Information Packet, found on the Community Theatre page of the FTC website.

Any special lighting needs must be supplied by the participating group and placed within the specified time allotment. Approval must be at least two weeks in advance of performance by Santa Fe College.

Open flame or pyrotechnic effects of any kind are not permitted without specific, written consent of the Santa Fe College Theatre Manager at least two weeks prior to performance. These effects require the presence and direct supervision of a licensed pyrotechnician.

All "special effects" including but not limited to pyrotechnics, open flame, smoke, fog, gun shots (live or recorded), water, or strobe light effects must be cleared through the Santa Fe college Theatre Manager at least two weeks in advance of performance.

The use of any weapons of any kind must be approved in writing by the Santa Fe College Theatre Manager or Technical Director. They also must approve the overnight storage arrangements. All weapons must be "stage prop" weapons – all

blades dulled and all guns must be blank firing weapons only. These restrictions also apply to "toys" used as props, but which resemble real weapons. Notification and approval must be completed at least two weeks prior to performance.

A detailed floor plan showing the size and the arrangement of the E Auditorium Theatre stage is provided by FTC on its website in a .pdf format. Stage crews will be furnished by the performing venue (Santa Fe College) and will work with the director, cast, and crew of each participating group. Each group must be responsible for setting, striking, and cleaning the area for its own production.

There will be no eating of food backstage, in the dressing/makeup rooms, or hallways.

In addition to this form, you must complete the Group Registration Form and pay the Organizational Fee ($70.00) and $45.00 for each troupe member attending.

Questions may be directed to any member directly on our Contact page.

_____ (Initial) I have read and understand the E-Auditorium Theatre technical information packet (found online), and agree to abide by the above play festival rules and regulations.

PLAY FESTIVAL REGISTRATION

Organization/School Name _____

Contact Information:
Festival Arrival Day _____ Time _____

Sponsor Name _____
Emergency Telephone Number _____
Emergency Email Address _____

Name of Play _____
Playwright _____

Musical _____ Running Time _____
Non-musical _____

Publisher _____
Address Street _____
City/State/Zip _____

Does this play contain adult material? _____ Yes _____ No

Brief Description of Your Lighting Plan:

_____
_____
_____
_____
_____

Brief Description of Your Sound Plan:

_____
_____
_____
_____
_____

<u>Playbill Roster (Please Use Full Names)</u>

_____ Director

_____ Stage Manager

Cast Members	With	*Character Names*

Crew Names

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____