



FLORIDA THEATRE CONFERENCE Secondary School Division

Dear Secondary School Theatre Arts Teacher,

The 55th Anniversary of the **FLORIDA THEATRE CONFERENCE FESTIVAL** will be held at Santa Fe College in Gainesville, Florida, this year. The conference will include a Secondary Schools One Act Festival, auditions for high school seniors (and qualifying juniors) for college/university representatives, professional level workshops, and a variety of performances by amateur and professional community and theatre for youth groups.

Information regarding Santa Fe College, the Fine Arts Department, and their theaters, maps, and hotels can all be found on the main page of the FTC Website

Applications and information regarding your registration for the festival can be found below this letter.

There will be a special workshop for those Juniors who will be auditioning next year entitled "How To Audition". This workshop will familiarize them with the process of auditioning, and help them succeed in this highly competitive environment. Upon arrival at the Festival, Juniors who wish to attend must sign up at the Registration Desk.

Don't forget the 10-Minute Play Festival or the Vern Bryant and Fran Walker Scholarships.

Applications and information regarding the one-act and ten-minute play competitions, college auditions, and the scholarships can be found on the secondary school page.

Please note:

- If a student's school is attending/participating in the annual Florida Theatre Conference, then all students from that school must be registered by - and under the direct supervision - of that school's Theatre teacher.
- Please include your arrival date on the One-Act Registration Form, if you are participating in the One-Act Festival.
- In order to better assist us in scheduling the one-act plays, please include a copy of your floor plan of actual set pieces.
- Maximum time limit is 45 minutes for set-up, performance, and strike. Set-up and strike must be performed with act curtain open.
- Time stops when the stage is cleared to the wings. All production materials must be returned to assigned storage space before entering the adjudication room.
- Load-in and load-out will occur approximately 7AM, lunch break, and after the last play of the day. Please make arrangements as appropriate.
- You must include any special requests in your registration packet. Some items will

incur a rental expense (example: piano, microphones, etc.) which will need a special check made payable to Santa Fe College.

- *You must attach a copy of your permission to perform from the publisher of your play.*
- A participating school may occupy the make-up facilities during the hour preceding that school's production (if one is available).

All completed registration packets must be received by September 28th.

No late or incomplete registrations will be accepted. The registration packet must include a cashier's check or money order. No personal checks will be accepted. Make checks payable to Florida Theatre Conference. There will be no refunds.

If you have any questions, Bob Ankrom or I will be glad to assist you. You may contact Robert Ankrom (Executive Director) at 727-568-0956 or rankrom@aol.com . You may also contact me at timmonm@mail.santarosa.k12.fl.us.

I look forward to seeing you at the festival,

Margie Timmons

Secondary School Chair

Florida Theatre Conference Secondary School Division Festival Registration Form

Organization/School Name

Contact Person and Title

Address Street

City/State Zip

Day Phone Evening Phone

Email

Group Registration

Organizational Membership Fee: \$60.00
(includes one organization representative)

Additional Chaperones Fees: @ \$35

Additional Students Fees: @ \$35

T-shirt (included in fees)
 (S) (M) (L) (XL) (XXL)

Audition Fee – High School Seniors and Juniors @ \$15

Scholarship Application Fee @ \$15

Group Festival Performance Fee @ \$50

Additional T-Shirts (Chaperone)
 (S) (M) (L) (XL) (XXL) @ \$15

Total \$

Registration Deadline is September 28th!

Mail Completed Registration to:

Florida Theatre Conference
Attn: Robert Ankrom
9022 41st Way
Pinellas Park, FL 33782

MASTER ROSTER FORM

Please print or type the names of each person registering for the conference. Include students, chaperone's, and sponsors.

NAME OF SCHOOL: _____

NAME OF SPONSOR: _____

NAMES OF CHAPERONES: _____

NAMES OF STUDENTS:

DUPLICATE THIS SHEET AS NEEDED FOR ADDITIONAL NAMES.

Mail to:

Florida Theatre Conference
Att: Robert Ankrom
9022 41st Way
Pinellas Park, FL 33782

POLICIES AND PROCEDURES

The Florida Theatre Conference strives to make each Festival a rewarding, educational, and artistic experience for all who attend. In order to ensure a quality experience for individuals, groups, organizations, and guests, the Board of Directors has adopted the following policies:

All groups, organizations, individuals, and guests must check in at the registration desk before participating in Festival events.

- All groups, organizations, individuals, and guests must observe the rules and regulations of the Santa Fe College. Activities deemed unacceptable by the Santa Fe College or the FTC Board will result in disqualification of all Festival events and forfeiture of all monies paid to the conference. *Under certain circumstances, as determined by the Board of Directors, groups, organizations, individuals, and guests may be disqualified from future Festivals.*
- All groups, organizations, individuals, and guests must observe the laws of the Host City and the State of Florida.
- All groups, organizations, individuals, and guests of the Festival hotels must observe the hotel/motel regulations.
- All monies paid to the Festival are non-refundable.
- If a student's school is attending /participating in the annual Florida Theatre Conference, then all students from that school must be registered by and under the direct supervision of that school's Theatre Teacher.

The Board of Directors of The Florida Theatre Conference has enacted these policies to help ensure that the Festival continues to provide you and your organization a quality theatre experience.

If you have any questions, please do not hesitate to contact any member of the Board or Directors directly at www.flatheatre.org/contact.html

RULES OF CONDUCT

Sponsor: Retain for your records and bring with you to the Festival.

1. Students must remain responsibly quiet at all times in hotel rooms. People not connected with the Conference may be trying to sleep. Keep radios, televisions, and voices down.
2. Students must respect the property of others at all times.
3. Conference badges must be visible at all times.
4. Proper attire should be worn at all conference activities.
5. Students should be in groups or pairs at all times.
6. Alcoholic beverages or drugs of any kind will not be allowed. Offenders will immediately be sent home at their own expense.
7. Students should remember that they are representing their school, their city, their district, their state and the conference. With this in mind, they should behave and dress appropriately.
8. Curfew for students has been set by the Conference. Once sponsors and chaperones have made bed check, students are expected to remain in their respective rooms until morning.
9. All participants at the banquet are expected to conduct themselves in a manner that brings honor to themselves, their school, and the Florida Theatre Conference. They are expected to follow the directions of any adult chaperone.
10. It is a privilege to attend the Conference. Students are expected to attend and participate in all scheduled events.
11. All participants must practice proper theatre etiquette.
12. Students must maintain a 2.0 GPA to participate in the Conference.

I have read the list of responsibilities. I agree to abide by these provisions as well as any other rules and regulations of the Florida Theatre Conference. I understand that violation of the rules may result in my parent/guardian being contacted and that I may be asked to leave the Florida Theatre Conference at my own expense. I also acknowledge that I may face disciplinary action from my home school.

Student Signature _____

Parent/Guardian Signature _____

Sponsor: **DO NOT MAIL WITH REGISTRATION.**

PLEASE BRING ALL SIGNED CONTRACTS WITH YOU TO THE CONFERENCE.