

FTC One Act Festival - Rules & Regulations

1. A participating production may select from all types of plays or musicals.
2. Each participating production must be from an institution located in the State of Florida.
3. Each participating production must secure and be prepared to show proof of production rights and payment of royalty fees.
 - a. *FTC shall in no way be responsible for any faults that may occur with royalty.*
 - b. *Any participant who is discovered not to have secured the necessary rights and fees shall be disqualified from the festival.*
4. Each participating production shall have a 45 minute time limit (empty stage to empty stage)
 - a. Any production, which exceeds the time limit, shall not be considered for the Outstanding Production Award.
 - b. The time clock may be stopped for extenuating circumstances at the discretion of the Festival Chair.
 - c. A 5 min setup time is provided prior to the 45 min production window to unlock and preset items off-stage.
5. Participating productions must provide all elements of their production. Host location will provide basic lighting and sound reinforcement however no specific mics or special lights are provided.
6. All special requests for participating production must be communicated in writing prior to the festival and include things such as power access, specific concerns regarding performance or any other needs.
7. Each production is provided with two dressing spaces, one of which is equipped with a private bathroom/stalls the second is a curtained off area backstage. Each organization may utilize the two spaces provided as they see best suited for production cast/crew. In order to assist with quick changes in shared spaces, students should be instructed to wear appropriate undergarments for their show which, unlike general costume pieces, may be worn into the venue at load in under their street clothes. Students should never make any clothing changes into or out of any undergarments without being in a private bathroom stall.
8. Each participating school must designate a chaperone or sponsor from your organization to remain backstage with students until your show begins. There will be a designated place for your assigned chaperone or sponsor to be stationed right outside of dressing rooms, allowing them to be available to FTC Team and your students in case of emergency. This designated person can be identified the day of performance, and will still be able to watch your performance from the house and then following the performance a School Sponsor should report backstage to accompany students to adjudication room and remain with students (in designated chaperone location) until your group clears the theatre (Dressing room/Loading dock).

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9. The Theatre Winter Haven MainStage is a proscenium house that seats 332. Proscenium width: 30' / Proscenium height: 16' 6" Stage depth from proscenium line: 23' 2" Apron depth to proscenium line: 10' 9". Street level loading is accessible on the north side of the building. Roll-up door opening: 9'6"X10'. Truck/Van parking on the north side of the building
10. Each participating production is responsible for setting, striking and clearing the performance area. No spiking of the stage is permitted for the festival.
11. No major construction can take place with your set during load-in, stage setup, or load out of your show. You can assemble pieces of your set but any major use of drills and screws should be pre-requested in a special request.
12. Anything, excluding the cast, crew, costumes, makeup and costume props, used in the production must fit into a 10 X 10 foot box backstage available at load in and must move behind the "ready line" by the end of the 45 minute time limit allowed for the performance. You will have 5 minutes prior to your performance to unload your box. At the conclusion of your 45 minute production, you must clear the stage but are not required to return to your box. (You may choose to return to the box if your production would prefer this rehearsal.
13. Participating schools shall provide three copies of the cast/crew list to be given to the adjudicators. These copies shall be given to the Play Festival Chair in advance of the Convention.
14. The acting area will be determined by the Play Festival Chair. All "ready lines" on the stage will be taped down and will be clearly defined by the Play Festival Chair during each school's tech time. The acting area may extend into the house depending on production needs.
15. If it is used in the production, and it's not a hand prop or costume, it can't be set up prior to the show's setup time. All sound, lighting, scenery, props, etc., must stay behind the "ready line" and can't be preset until 5 minutes prior to the school's performance time. If anything crosses into the acting area, the time will begin.
16. Lighting and sound equipment cannot be left in the booth or house after the tech time has ended. It must go back in the 10x10 and cannot be set up until 5 minutes prior to the school's performance time during setup time.
17. There should be no Glass, Liquid, or Food on stage or backstage for any production.

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Load In Location for Festival



Layout for Theatre Winter Haven

